



Outward Bound International Journal -- Guidelines for Contributors

Objective

Outward Bound International Journal is an annual publication that aims to showcase the worldwide Outward Bound organization through a mixture of feature-length and sidebar articles that have a strong global emphasis and reflect on the social impact and innovative nature of Outward Bound's programming. Its content covers a wide range of subjects, including exceptional Outward Bound programs, prominent alumni, innovative Outward Bound practitioners, social relevance, and material from sources outside of Outward Bound that would be of interest to readers. It also carries articles of an educative nature, especially those that illuminate the organization's philosophy, central figures, and historical roots. Outward Bound International Journal is published in November, and the working deadline for contributors is **September 15**.

Content

Each journal features articles of interest to the global Outward Bound community and its constituent groups, including board members, administrators, and instructional staff, and donors. Articles that serve primarily to promote or advertise the individual course offerings of OB schools (or those of other organizations), or the routine promotional events of schools are generally not accepted. The journal may occasionally offer space for paid outside advertising. Writers with questions about the suitability of their topic are encouraged to contact the editor.

Article Preparation

Regular articles should be approximately 800 to 1200 words in length. Feature articles should be no more than 4000 words. Reference to additional resources for the reader is encouraged.

We have an accommodating editorial style; however, there are a few elements to keep in mind when preparing articles: 1) Headings are helpful in guiding readers and should be used where practicable. 2) The meaning of each sentence should be clear upon first reading, and each paragraph should advance a main idea and state it in the first sentence, and expand and iterate it at its conclusion. 3) A reasonable level of attention to correctness in grammar and usage is helpful. 4) The lay reader should be able to understand what is written without having to consult reference manuals. 5) Economy of expression. Steer clear of drawn-out oblique and passive expressions. 6) Objectivity. If an article is personal and includes first person experiences or recollections we prefer that the focus of the article be related to the journal's theme or an aspect of Outward Bound. In most of our articles, the writer is illuminating the topic rather than himself or herself.

Non-Native English Speaking Authors

Outward Bound International Journal welcomes articles contributed by people for whom English is not their first language. We currently have two talented individuals who provide copyediting and proofreading services. Both are good at addressing issues of grammar and sentence structure. We will also concurrently publish articles in English and a language of the author's home country.

Review Process

If an article is accepted it will be subject to editing for clarity and brevity. Every attempt is made to preserve the letter and voice of the original article. Unless requested, edited articles will not be returned to the writer for their final approval.

Submissions

Articles and images should be submitted via e-mail. Articles should be submitted in Word format. Images should be sent as JPEG files. High levels of file compression should be avoided to preserve image quality. Where possible please include the names of photographers for proper attribution. Please also ensure that you have secured **permission to use all material submitted** that is not your own or that of your Outward Bound organization. Permission to reprint written material, to publish photographs, and similar, must be obtained before submitting to Outward Bound International Journal. Lastly, the journal is largely a volunteer effort and we cannot provide compensation for written material, images, or photographs. The journal is distributed free of charge to the Outward Bound network and is available for free download at our website.

Electronic submissions should be sent to Rob Chatfield.

¹ OBI Journal is grateful to Ronald Koetzsch, former Outward Bound instructor and current editor of *Renewal: A Journal for Waldorf Education*, for this succinct description of article preparation.